

SUMMARY OF REQUEST FOR SITE APPROVAL TO THE HEALTH COMMISSION

Contractor	HealthRight 360 1735 Mission Street SF, CA 94103	Division/Section	Community Behavioral Health Services	
New Address	1016 Howard Street San Francisco, CA 94102	Director, CBHS	Jo Robinson	255-3440
		Program Manager	Sean Nguyen	255-3521
Contact	Mardell Gavriel, VP of Mental Health Services	BOCC Director	Duane Einhorn	255-3471

Request for site approval for relocation of Three HealthRight 360 Programs to 1016 Howard Street (as required by Chapter 79 of the San Francisco Administrative Code, the Citizens' Right-to-Know Act of 1998, also referred to as "Prop. I").

From: 1885-1899 Mission Street
San Francisco, CA 94103

To: 1016 Howard Street
San Francisco, CA 94102

The agency conducted a site approval process in accordance with Chapter 79 of the San Francisco Administrative Code, the Citizens' Right-to-Know Act of 1998 (also referred to as "Prop. I") and the Department's Good Neighbor Policy.

Reason for Relocation: HR 360's lease for the current location will be expiring and the landlord does not want to renew the lease. The new location will meet the program's needs to continue providing a continuum of care for clients in need of various supportive services provided by HR360's programs including, but not limited to, case management, payee money management, substance abuse and mental health. The new location is about seven blocks away from the current location and has a number of public transportation buses that stop nearby.

Programs:

HR 360 RPI Payee Program provides financial case management services to recipients receiving financial benefits from Supplemental Security Income (SSI) or Social Security Administration (SSA).

HR360 Bridges Outpatient Services offers a streamlined continuum of care providing daily drop in services for parolees in need of substance abuse services that include individual and group counseling, relapse prevention, vocational and educational classes.

HR 360 Keys to Freedom (K2F) provides in-custody and case management services to women transitioning from jail back into the community.

Contract: The total annual combined contract amount for the three above-noted programs is \$901,530.

Zoning: There is no change in zoning required. The new site is compliant with the Americans with Disabilities Act.

Rental Costs:

- Old \$25.32/year per square foot Size: 3,673 square feet Yearly Rent: \$93,000/year
- New \$22.60/year per square foot Size: 3,371 square feet Yearly Cost: \$76,200/year

Sign Posting: Signs were initially posted on October 30, 2014 at the proposed site announcing the Health Commission hearing on December 2, 2014 and a community meeting on November 10, 2014 at 5:30 pm at 1735 Mission Street, HR360's administrative office. The sign announcing the November 20, 2014 community meeting at 5:30 pm at 1735 Mission Street was posted on November 12, 2014. The signage complied with the requirements of San Francisco Administrative Code Chapter 79.5 (copy of signs attached).

Neighborhood Community Meetings: Community meetings were held on November 10 and 20, 2014. These meetings were held at 1735 Mission Street, San Francisco, CA 94103.

Flyers: Flyers announcing the community meetings and Health Commission hearing were distributed to all merchants, businesses and residential homes to at least a 300 feet radius of the new site (copy of flyers attached).

- Flyers announcing the community meeting on November 10, 2014, and the Health Commission hearing on December 2, 2014 were distributed on October 30, 2014.
- Flyers announcing the community meeting on November 20, 2014 and the Health Commission hearing on December 2, 2014 were distributed on November 17, 2014.

No community members attended the November 10, 2014 community meeting. The second community meeting, held on November 20, 2014, was attended by one community member who rents the second floor space at 1016 Howard Street. Please see the attached meeting minutes from the second community meeting.

Recommendation: The process requirements required under the Administrative Code and the Department's Good Neighbor Policy have been met. DPH recommends approval of the program's move to the new site.

**HealthRight 360 COMMUNITY MEETING
November 20, 2014**

Start Time: 5:30pm
End Time: 6:03pm

In Attendance:

HR360 Staff:

Vitka Eisen CEO
Mardell Gavriel, VP Of Mental Health Services
Denise Williams, VP of Compliance

SFDPH Staff:

Sean Nguyen, SFDPH Program Manager

Community Member:

Warner H. Schmalz, Business Tenant at 1016 Howard Street (Upstairs Floor)

Sean introduced everyone and Vitka briefly discussed the history of HealthRight 360 and mentioned the agency has been in existence for 42 years with twelve public service locations in San Francisco.

Sean mentioned that SFDPH has a very positive working relationship with HealthRight 360 through the years and considers the agency a very important partner in providing substance abuse and mental health services to residents of San Francisco.

Mardell briefly mentioned the services that will be at the new location and that it was also discussed when her staff met the community member at the new location previously, to introduce themselves.

Mr. Schmalz stated that he was supportive of services to give people second chances after their incarceration and had no issues with the services. His main concerns were the possible loitering of individuals in front of the building and the cleanliness of the area with more foot traffic.

Vitka explained that she will work with her staff to ensure clients will not congregate outside the building waiting for appointments and that a security camera will be installed in front of the building to make sure clients are allowed access immediately without having to wait outside for long periods of time. The program will also try to create a waiting area inside the building for clients, but the space inside maybe limited to the number of individuals who can be accommodated, while waiting for services.

Mr. Schmalz also mentioned that he would like to keep the area in front of the building clean and has been paying an outside cleaning service to clean the sidewalk in front of the building every month. He would like the agency to help with these costs.

**HealthRight 360 COMMUNITY MEETING
November 20, 2014**

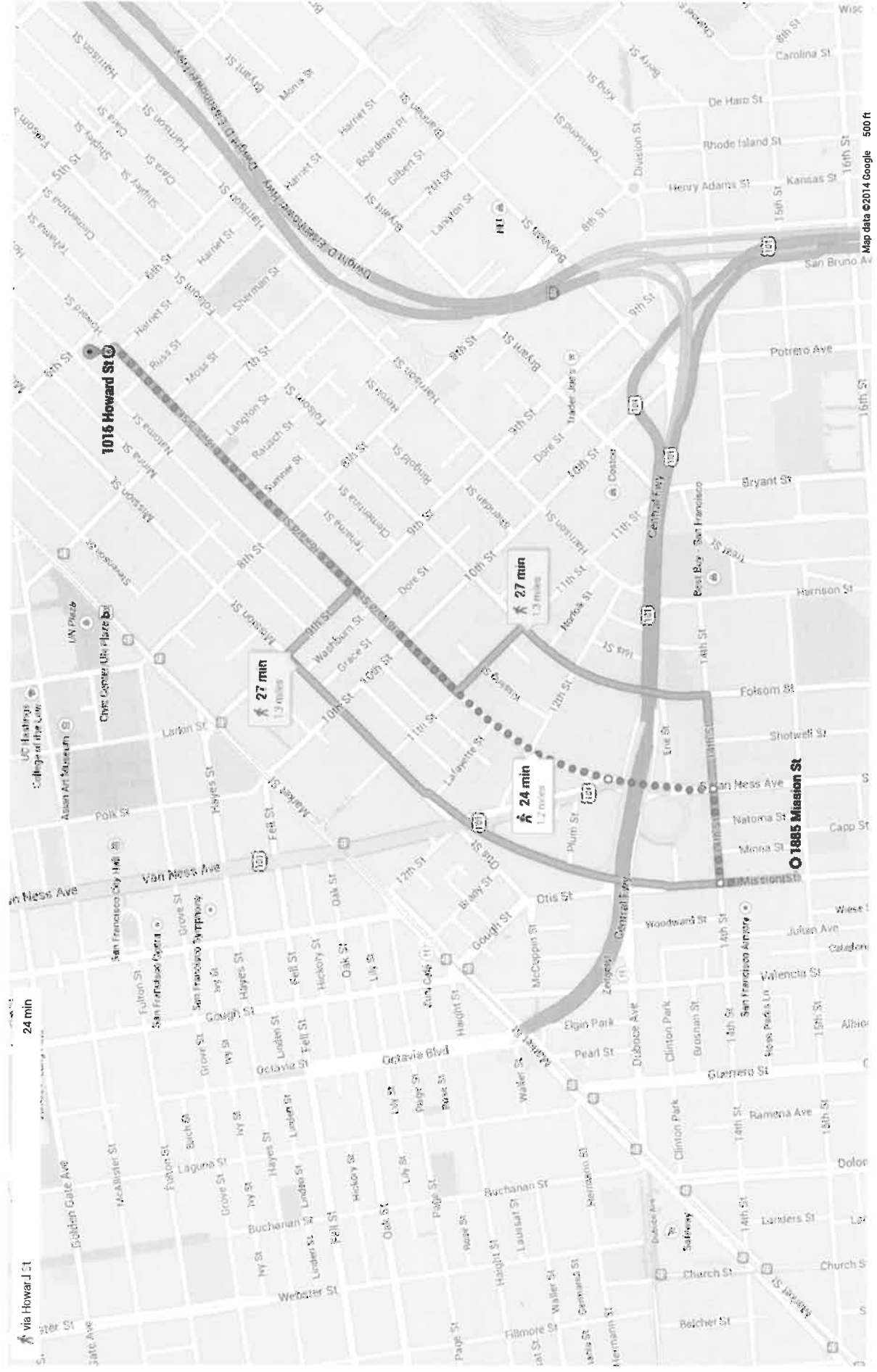
Vitka stated she would be happy to share the costs with Mr. Schmalz to keep the area in front of the building clean.

Mr. Schmalz also stated that he is glad a new tenant is moving in, since the front of the building was used as a public restroom, while the first floor of the building was vacant for about 5-6 months.

Mr. Schmalz stated he has been a tenant in the building in the upstairs space since 2000, and the area can get very busy at times with all the issues in the neighborhood, so he would like to work with the agency and other vendors in the area to improve it and keep it clean.

Everyone thanked Mr. Schmalz for attending the community meeting and Denise mentioned that the agency will have an open house during mid-December to welcome the neighborhood.

The meeting ended at 6:03pm.



Map data ©2014 Google 500 ft

24 min

via Howard St

1016 Howard St

27 min
1.3 miles

27 min
1.3 miles

24 min
1.2 miles

1885 Mission St



511.ORG

TRANSIT

TRAFFIC

RIDESHARE

BICYCLING

PARKING

MY 511 | Login | Register

Transit Home

Trip Planning

Real-Time Departures

Schedules, Maps & Fares

Regional Info

Enhanced Planner BETA



Capitol Corridor Train #533 Delayed 43 Minutes Due to Police Activity

Plan a Trip Nearby Stops and Routes Rail Systems

Location: 1016 Mission St, San Francisco within 1/4 mile

Revise Search New Search

Nearby Routes Nearby Stops

▼ Rail - 1 stop

7th St & Market St - (0.23 miles) --- Muni

▼ Bus - 5 stops

Mission St & 6th St - (< 0.01 miles) --- Muni

Mission St & 7th St - (0.11 miles) --- Muni, SamTrans

Mission St & 5th St - (0.14 miles) --- Golden Gate Transit, Muni, SamTrans

7th St & Market St - (0.23 miles) --- Golden Gate Transit, Muni

7th St & Howard St - (0.24 miles) --- Muni

Feedback



Nearby Stops and Routes Map Legend

- Symbols
- Selected Location
- Bus Stop
- Rail Stations/Stops
- 1st Drawn Route/line
- 2nd Drawn Route/line
- 3rd Drawn Route/line
- Selected Nearby Bus Stop
- Selected Nearby Rail Station

NOTICE

**A COMMUNITY MEETING WILL BE HELD
AT**

**Healthright 360
1735 Mission Street
San Francisco, CA 94103
ON**

November 10th, 2014 at 5:30 PM

to discuss the approval of relocating the following

Department of Public Health Programs:

- HR360 Payee Financial Case Mgmt. Services**
- HR360 Bridges Outpatient Services**
- HR360 Keys to Freedom (K2F) Services for Women**

to:

**1016 Howard Street
San Francisco, CA 94103**

For further information please contact:

**Sean Nguyen
Business Office of Contract Compliance
San Francisco Department of Public Health
415-255-3521**

NOTICE

**A COMMUNITY MEETING WILL BE HELD
AT**

**Healthright 360
1735 Mission Street
San Francisco, CA 94103
ON**

November 20th, 2014 at 5:30 PM

to discuss the approval of relocating the following

Department of Public Health Programs:

- HR360 Payee Financial Case Mgmt. Services**
- HR360 Bridges Outpatient Services**
- HR360 Keys to Freedom (K2F) Services for Women**

to:

**1016 Howard Street
San Francisco, CA 94103**

For further information please contact:

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Business Office of Contract Compliance
San Francisco Department of Public Health
415-255-3521**

**NOTICE OF INTENT TO
APPROVE A CITY PROJECT AT
THIS LOCATION**

**The Health Commission will consider
approval of this location for the
programs of the non-profit agency**

HealthRight 360

**HR360 will relocate the following
programs to:**

**1016 Howard Street
San Francisco, CA 94103**

- * Payee Financial Case Management Services**
- * Bridges Outpatient Services**
- * Keys to Freedom (K2F) Services for Women**

**Finance Committee Meeting at 2:00pm
and
Health Commission Hearing at 4:00pm**

**101 Grove Street, San Francisco, CA
December 2, 2014**

**For further information or to submit comments please
contact Sean Nguyen, Business Office of Contract
Compliance, SFDPH 415-255-3521**